

Minutes of meeting of the
Directors of the Québec Genealogical eSociety (QGeS)
on 15 January 2018 at 10:00 am via GoToMeeting

Present: Bruce Dawe
Mark Gallop
Johanne Gervais (chairperson)
Michael Laekas (secretary)

Johanne opened the meeting and reviewed the agenda. There were no objections and the meeting proceeded.

1) Review of outstanding action items from meeting of 23 December 2017:

- Johanne noted that all action items from the previous meeting that involved uploading of information to the website are on hold pending the successful launch of the website. Action: Johanne

- Mark commented on the minimum number of Directors (5) established at the previous meeting which makes the current Board one member short, indicating that quality rather than quantity should be the goal for the QGeS. Michael responded that five, as opposed to the current four, was selected to provide an odd number for voting purposes. Once the member pool expands, Johanne said that she expects to find a qualified person to fill the fifth position.

- Mark asked if the QGeS had a manual roll of members, which he believed was a requirement for a non-profit corporation. Johanne acknowledged that there was none at this point. Michael suggested and the meeting agreed that the minutes of this meeting will list the current QGeS members until a formal register is available.

QGeS members' register: Bruce Dawe, Mark Gallop, Johanne Gervais,
and Michael Laekas.

- Johanne asked for an update on the action item to correct the QGeS Federal Article of Incorporation for the Company Name (Quebec Genealogical Society should be Quebec Genealogical eSociety) and the maximum number of Directors (ten should be nine). Michael responded there had been no progress on this item.

Action: Michael

2) QGeS By-law #1:

- Michael presented Mark's email response that included the results of his review of the French translation of the QGeS By-law #1 and associated questions concerning inconsistencies between the two documents. The meeting reviewed all the points raised by Mark and the changes made by Michael as a result. Mark moved to approve the French translation for publication and Johanne seconded the motion.
- The meeting reviewed Michael's proposal to eliminate the need for a wet-pen approval for all subsequent revisions to the English QGeS By-law #1 on the basis that the physical signing of this electronic document is an unnecessary part of the approval process. The meeting agreed with the change.

3) QGeS Policies (English):

- The meeting reviewed Johanne's proposed changes made to the draft policies. Following the review, Michael moved to approve for publication QGeS Policies 1 through 6. Mark seconded the motion.

4) Other items:

The following reflects decisions made during the meeting on these subjects-

- The official QGeS By-law #1 is the English version. The French version is a translation of the English QGeS By-law #1. In the event of any inconsistency, the English version shall apply.
- French policies will be published on the website without the need for a formal review and approval by the Board of Directors.
- "Quebec-centric" to be changed to "Quebec-focused" throughout the QGeS website.

5) Next Meeting: Changed from March 15, 2018 at 7:00 pm to March 15, 2018 at 10:00 am EST.